



Report to: Licensing Sub-Committee – 13 July 2026
 Director Lead: Jenny Walker, Director – Communities & Environment
 Lead Officer: Damian Wilkins, Environmental Health & Licensing Manager

Report Summary	
Report Title	Application to Vary a Premises Licence (PL 002404)
Purpose of Report	For Members to consider an application to vary a Premises Licence for Walesby Forest.
Recommendations	<p>That the Licensing Sub-Committee consider an application to vary a Premises Licence and the representations made for Walesby Forest and take the steps as it considers appropriate for the promotion of the licensing objectives. The steps available on determination of an application are:</p> <ul style="list-style-type: none"> • To refuse the variation to the Premises Licence • To grant the variation to the Premises Licence • To grant the variation with additional conditions • To grant the variation but restrict the licensable activities • To grant the variation with amended timings

1.0 Background

1.1 The application to vary the premises licence was submitted by Poppleston Allen Solicitors on behalf of Walesby Forest Trust in May 2026 (**Appendix A**). The application seeks to delete the Annex 3 condition and replace it with:

“The additional capacity of 9,999 for the premises licence to be limited to:

- a. Scouts and Girl Guide events; and
- b. No more than 5 non-Scout or Girl Guide events per year.”

1.2 This is following a decision taken by a previous Licensing Sub-Committee on 23 April 2026, granting a variation application to double the capacity but limiting this to Scout and Girl Guide groups only. The Decision Notice is available in **Appendix B** and is subject to an Appeal.

1.3 The plan of the premises is attached as **Appendix C**, as well as a map showing the site in context. **Appendix D** contains the existing Premises Licence, which the variation application relates to.

2.0 Reason for the Hearing

- 2.1 There have been 2 representations from other persons which have been deemed relevant. The representations are attached as **Appendices E & F** of this report.
- 2.2 To summarise, both representations refer to the impact of this variation on the public nuisance objective, having been disturbed during previous events held at Walesby Forest. Residents also have significant concerns regarding both the increase in traffic causing concerns around public safety and public nuisance. In addition, an increase in littering in the surrounding area is also referred to. These representations are based upon their recent experiences when Walesby Forest have hosted events, managed by independent Organisers.
- 2.3 The table below provides details of any representations received from the responsible authorities.

Responsible Authority	Detail
Nottinghamshire Police	No comments received.
Nottinghamshire Fire & Rescue	No comments received.
Social Services – Notts CC	No comments received.
Planning	No comments received
Environmental Health	No comments received.
Trading Standards – Notts CC	No comments received.
Public Health	No comments received.
Home Office - Immigration	No comments received.
Other	2 representations from other persons.

- 2.4 Poppleston Allen Solicitors were made aware of these representations on 23 June 2026.

3.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.